

MINUTES

Cedar Ridge High School Band Boosters

Date | time 02/26/2020 6:00 PM

Welcome

Call meeting to order

Circulate attendance roster: Eric Dumain, Lisa Dumain, Candace Marles, Kevin Lutz, Christine Lutz, Angela Lloyd, Kim Watkins, Debra Hunter, Josh Cvijanovic

New Business/Communications

1. Treasurer Report

Expenses			Expense Details	
	Planned	Actual YTD		
Awards/Plaques	\$ 1,500.00		Marching band clinician	\$ 625.00
Clinicians	\$ 5,000.00	\$ 6,270.00	Marching band clinician	\$ 350.00
Competition Fees	\$ 1,600.00	\$ 685.50	Marching band clinician	\$ 350.00
Director Expense	\$ 1,000.00	\$ 723.98	February - March clinicians	\$ 4,945.00
Instrument/Equipment Repair	\$ 2,500.00	\$ 964.81		\$ 6,270.00
Music (Sheet Music)	\$ 1,000.00	\$ 474.18		
Miscellaneous		\$ 479.86	NAfME	\$ 140.00
Printing	\$ 300.00		NCMEA In-Service Conference hotel expenses	\$ 583.98
Security	\$ 300.00	\$ 200.00		\$ 723.98
Summer Scholarships	\$ 2,000.00			
2018 - 2019 Budget	\$ 15,200.00	\$ 9,798.33		
Income			Income Details	
Concert revenue		\$ 1,190.00	Concert revenue fall	\$ 1,190.00
Concession Income	\$ 3,600.00	\$ -	Concert revenue winter	\$ 704.00
Swing Dance	\$ 1,200.00		Concert revenue spring	
Fruit Sales	\$ 900.00	\$ 937.00	Donations	
Weaver Street Market donations	\$ 300.00	\$ 147.98	Fall concert donations	\$ 2,560.00
Feargrounds		\$ 500.00	Post-concert donations (11/8/19)	\$ 1,370.00
The Optimist Club of Orange County		\$ 1,500.00	Post-concert donations (11/18/19)	\$ 600.00
Individual donations		\$ 5,920.53	Donations via PayPal (11/7/19)	\$ 309.22
2018 - 2019 Fundraisers and Donations	\$ 6,000.00	\$ 10,195.51	Donations deposited 11/25/19)	\$ 300.00
			Donations via PayPal (11/20/19)	\$ 409.05
			Winter concert donations	\$ 39.00
			Post-concert donation 1/2/2019	\$ 50.00
			Post-concert donation 1/28/2019	\$ 100.00
			Paypal donation	\$ 125.00
			Amazon Smile 2/2/2020	\$ 58.26
				\$ 5,920.53

- Current projections show we may be on track to be a little over budget on clinicians. However, many feel that this is a high priority for the students and acceptable for the time. It was decided that we should err on the side of fiscal responsibility in looking at other clinicians for the rest of the year.
- The school account has approximately \$10,000 in it currently, though \$4,500 of this is from the district allocated for travel expenses. This is being transferred to the Booster Account to pay toward the cost of the buses for the Disney Trip.

- It was discussed that we should track “competition fees” differently in the coming years, considering some events are paid for by the Boosters, and some are paid for by the student participants through the Booster organization. This will be done to increase transparency in our bookkeeping.

2. Swing Dance

Swing Dance Expenses	10/14/18	American Hero Restaurant	\$ 800.00
	10/30/18	Supplies	\$ 112.21
	11/05/18	American Hero Restaurant	\$ 820.00
	11/17/18	New Horizon Church	\$ 450.00
	11/17/18	Supplies	\$ 66.48
	11/17/18	Supplies and dessert	\$ 545.89
	12/17/18	Supplies	\$ 361.51
			\$ 3,156.09
Swing Dance Income	10/30/18	Deposit - WePay SV9T	\$ (253.78)
	11/06/18	Deposit - WePay SV9T	\$ (498.82)
	11/14/18	Deposit - WePay SV9T	\$ (902.34)
	11/20/18	Deposit - WePay SV9T	\$ (1,297.15)
	11/29/18	Deposit - WePay SV9T	\$ (546.44)
	11/23/18	Deposit (Checks and cash)	\$ (841.50)
			\$ (4,340.03)
Swing Dance Profit		\$ (1,183.94)	

1. No charge this year to utilize the Church
2. Supply cost SHOULD be less this year
 - a. Promotional Materials / Advertising
 - i. Any luck communicating with local radio or newspapers?
3. We are still looking for anyone with contacts that could help us get the word out about the event in the coming weeks.
4. Jazz Ensemble I is playing at NCDPI for Music in our Schools Month on March 13th will be advertising there. Hopefully have some small flyers involving the time and date.
 - b. Caterer - Make final decisions
3. Chuck is the most reasonable option: \$9.75 per person including dessert.
 - a. Meditteranean Deli is \$15
 - b. American Hero was around \$8.10 but did NOT include dessert
4. Chuck can do a veggie lasagna and has a back up crew that works for him if he is ill. Will be doing a grilled chicken, BBQ, and our choice of a few sides.

5. The decision was made to go with Chuck. Trying something new this year, leaning into the Jazz and BBQ angle

i. Family style, servers, buffet?

➤ There is a concern that there is not an ideal location to set up a buffet, but we would require serving vessels for family-style. Dorothy will go in and look at the location, hopefully with Chuck, and decide which option will work best. The decision should be made in the next week or so in order for a seating chart to be made and tickets to go on sale.

5. Online Ticket Sales

ii. Proposed cost?

1. Based on catering expense

➤ \$30, same as last year

b. Silent Auction

i. Updates

➤ Slow start, but expecting more items in the coming weeks.

➤ Lisa will draft a letter to parts to ask for help in bringing in donations.

ii. Proposals to increase participation?

c. Volunteers - SignUp Genius

➤ We need volunteers in charge of organizing volunteers and creating the centerpieces ASAP

d. Timeline for the evening (This is last year's, do we need any major changes.)

i. 5:40 – Doors open (attendees may begin looking at auction items)

ii. 6:00 – Event begins (Jazz I will play)

iii. 6:20 – Buffet Opens (Jazz II will play)

iv. 7:00 – Silent auction begins

1. Do we have a confirmed location for this?

v. 7:30 – Swing Dance Instruction and Dancing (Jazz I will play)

vi. 8:00 – Dessert and Coffee

vii. 8:30 – Event Wrap-up

➤ We should be able to begin setting up around noon. We will need to set up the tables and chairs

➤ The auction is the potential largest moneymaker of the event, so we really need all students and families to participate.

○ Are there more local opportunities to explore for items? Perhaps the Arts Council?

➤ Angela is looking into Bidding for Good to get auction items online before sale

6. Disney Trip

a. Rooming List has been finalized and submitted

- b. Only performers will be allowed in the You're Instrumental Workshop
- Will be Monday at 6:00 PM
 - Lasts 2.5 hours
- c. Chaperone groups will be finalized in the first week of March
 - i. Be making plans
- d. Any questions about this?
- All backpacks and luggage will be checked prior to being loaded on the bus
- 7. Butter Braid
 - a. Sales will be done online-sellers can accept debit and credit cards.
 - b. Pastries retail for \$15.00 and profit is \$6.00. Coffee retails for \$15.00 and the profit is \$5.00.
 - i. We have eight different flavors.
 - c. Two week turn around for deliveries.
 - d. Begins March 4th - 20th
 - e. Delivery on Tuesday, April 7th.
- Anyone available to drive to Apex to pick up some samples?
- 8. MPA at Cedar Ridge
 - a. SignUp Genius links will be made available in the next few weeks for Volunteers
 - b. March 25-27
- Both groups from ALS and CRHS perform on Day one, so this is when we will need the most student volunteers
- 9. Looking ahead to 2020:
 - a. Elon Jazz Festival, 2/21
 - b. CRHS/OHS Pre-MPA Concert, 3/5 at 6:00pm
 - i. Clinics with Mr. Matt Edwards on 3/6
 - c. All-State Jazz and Honor Band Auditions, 3/7
 - d. Jazz Ensemble I performance at NCDPI (Raleigh) for MIOSM
- Need a volunteer with a truck that can pull our equipment in a trailer. Please contact Mr. C ASAP
 - e. MPA at CRHS, 3/25-27
 - f. Disney Trip, 3/28-31
 - g. All-State Jazz Clinic, 4/3-4
 - h. Swing Dance, 4/18
 - i. Jazz MPA, 4/24
 - j. All-State Honors Band, 5/1-3
 - k. Spring Musical, 5/8-9
 - l. Spring Concert, 5/21
 - m. Band Awards Night, 6/4

n. Graduation, 6/12 at 7:30pm

Next Meeting

Thursday, March 19th at 6:00pm