

Minutes

Cedar Ridge High School Band Boosters

Date | time 11/21/2019 6:00 PM

Welcome

Mr. C. called the meeting to order at 6:05 pm.

Those in attendance were: Becky Butler, Ian Crabill, Josh Cvijanovic, Lisa Dumain, Angela Lloyd, Christine Lutz, Candace Marles, and Mary Nance (student teacher for Mr. Lappa at CRHS)

New Business/Communications

1. Treasurer Report

	Planned	Actual YTD			
Awards/Plaques	\$ 1,500.00		Marching band clinician	\$ 625.00	
Clinicians	\$ 5,000.00	\$ 1,325.00	Marching band clinician	\$ 350.00	
Competition Fees	\$ 1,600.00		Marching band clinician	\$ 350.00	
Director Expense	\$ 1,000.00	\$ 723.98		\$ 1,325.00	
Instrument/Equipment Repair	\$ 2,500.00				
Music (Sheet Music)	\$ 1,000.00		NAfME	\$ 140.00	
Printing	\$ 300.00		NCMEA In-Service Conference hc	\$ 583.98	
Security	\$ 300.00	\$ 100.00		\$ 723.98	
Summer Scholarships	\$ 2,000.00				
2018 - 2019 Budget	\$ 15,200.00	\$ 2,148.98			
Concert revenue		\$ 1,190.00	Concert revenue fall	\$ 1,190.00	(\$880 season passes)
Concession Income	\$ 3,600.00	\$ -	Concert revenue winter		
Swing Dance	\$ 1,200.00		Concert revenue spring		
Fruit Sales	\$ 900.00				
Weaver Street Market donations	\$ 300.00	\$ 99.63	Fall concert donations	\$ 2,560.00	
Feargrounds		\$ 500.00	Post concert donations (11/8/19)	\$ 1,370.00	
The Optimist Club of Orange County		\$ 1,500.00	Post concert donations (11/18/19)	\$ 600.00	
Individual donations		\$ 4,839.22	Donations via PayPal (11/7/19)	\$ 309.22	
2018 - 2019 Fundraisers and Donations	\$ 6,000.00	\$ 8,128.85		\$ 4,839.22	

Candace Marles went through the current budget. This year we are actually tracking concert revenue, unlike previous years. There has been almost \$5,000 donated from the concert and via Paypal. There were a lot of season passes purchased, so the concert revenue will likely drop off. There is also a donation from the Optimist Club of Orange County of \$1,500 that was given during Hog Day.

Mr. C will write a thank you letter to them.

Lisa Dumain asked if there was a sense of how many families comprised the donations. Candace Marles said that it is probably just under half of the families. Mr. C said that he can

make it known at the Winter Concert where we are in terms of donations and that we are “halfway there.” It has already been decided that proceeds from the Feargrounds will go towards the buses for Disney. Candace asked if the other \$1,500 should go toward the buses or if it should be reserved for now. The Board can make a decision on this at the January meeting.

The proceeds from the Fruit Sale is approximately \$875. There is a delivery fee of \$250, and Mr. C doesn't know if it will be taken out of the proceeds. Mr. C said that if we sell ONE MORE BOX than we sold last year, that an extra \$1 per box is given as proceeds. We sold the exact same number of boxes this year as last year. He said that anyone can do an add-on order or the Boosters can buy an extra box, so that an extra \$1 per box can be earned. The Board agreed to buy an extra box if no one wanted to do an add-on.

2. Swing Dance

a. CONFIRMED - Orange United Methodist Church

We are still unsure about whether the silent auction can be held onsite. **Christine Lutz will follow up on this.**

i. Liability Insurance obtained

b. Create a timeline for WHEN we need items completed

ii. How many seats are we trying to sell?

Mr. C suggested a goal of 150 seats. Last year, there was 124 sold. The Board agreed to push for 150 seats. The seating chart should be coordinated with the church so that there is not a huge difference in what is advertised as the seating chart.

Lisa Dumain will check about reaching out to the dance instructors that have been involved for the past two years.

iii. Promotional Materials / Advertising

Mr. C has lots of leftover posters from previous years and asked if we should print these again. The Board agreed to check into advertising in newspapers and radio stations, such as The News of Orange, WHUP, etc.

v. [Online Sales](#)

The Ludus site worked very well last year and we will be using this again for online sales.

vi. Volunteers

There will be a SignUp Genius for this.

vii. Silent Auction

1. When should we start the push for seeking items?

Mr. C said that if anyone knows people that own businesses, etc., and can find things to donate such as tickets (Disney, Hurricanes, etc.), Mr. C has all of the tax information, etc. Candace suggested sending something out to families before Christmas so they can be thinking about it.

2. When is the cut off date?

Debra Hunter will be the one to decide this, and she was not in attendance.

viii. Dance Floor

We purchased this, so we need to make sure the space allows for it this year. If not, it is not a big deal if we don't use it.

c. Timeline for the evening (last year)

5:40 – Doors open (attendees may begin looking at auction items)

6:00 – Event begins (Jazz I will play)

6:20 – Buffet Opens (Jazz II will play)

7:00 – Silent auction begins

7:30 – Swing Dance Instruction and Dancing (Jazz I will play)

8:00 – Dessert and Coffee

8:30 – Event Wrap-up

3. Disney Trip

a. Approval of [Contract](#)

Once the School Board approves the contract, he will bring it back to Triad Travel Club. The Board agreed.

CRHS band gets \$1,000-2,000 per year for transportation each year. This could be used for the buses.

b. Currently, 60 students have paid the deposit

i. 4 female chaperones currently signed up. **We need some male chaperones.**

ii. We NEED at least 3 more chaperones, ideally 4. The deadline for deposit has passed, but because there is still space, we can still add people on. **If there are not 3 more chaperones, we cannot go at all.**

Mr. C can send an additional email saying that there are more spots available. Ian Crabill

said that he is pretty sure that more students will go if an email goes out asking for more attendees. Mr. C cannot send it for approval to the school board until he has chaperone names. He needs the chaperone names by November 30th so that it can go to the school board at the December meeting. The school board meeting is December 9th.

c. Payment Schedule

- i. Payment 2, \$100 - December 15
- ii. Payment 3, \$100 - January 10
- iii. Balance Due - February 7

4. Fruit Sale Completed - Profit Estimate \$875

a. Planned Delivery Date - Tuesday, December 3rd.

b. Volunteers Needed ([SignUp Genius](#))

5. [Butter Braid](#)

Do we want to look at this for the Spring? Less than half of the students participated in the fruit sale.

It was suggested that this be done around the holidays next year because it sells better during the holidays. The only downside is that it has to stay refrigerated. It was suggested to do it during Easter. **Christina Lutz has a contact for this and will ask how much time is needed to get it and if there is a delivery fee.** The Board agreed that there would be nothing to lose if we did this fundraiser.

- i. Sales can be done online-sellers can accept debit and credit cards.
- ii. Pastries retail for \$15.00 and profit is \$6.00. Coffee retails for \$15.00 and the profit is \$5.00.
- iii. We have eight different flavors.
- iv. Two week turn around for deliveries.

6. Can we purchase a new lock box for the band room?

There is a lockbox in the band room but there is no key for this. Mr. C keeps cash in a locked drawer in his desk. A locksmith will be needed to replace the lock. **Mr. C will look into how much it would be to get a locksmith to replace the lock, if someone is able to get into it.**

Also, Mr. C would like to have a water cooler for the band room so that the kids don't have to leave the room to fill up water bottles. Ian Crabill has a friend that has one that isn't being used. He would also like to have a vending machine for things such as bowties, reeds,

tickets for sheet music replacement, etc.

7. Looking ahead to rest of 2019:

a. Makeup picture day - December 4th.

Mr. C asked for approval to pay this company for coming back out, like \$50-100. The Board agreed to this. **Mr. C will email Candace about this payment so she can remember what it is for.**

b. Prism Concert, Saturday 12/7 at 3pm. It may have to be pushed to 4pm because of a wrestling tournament.

c. Students Registering for District and Jazz Auditions Due, 12/11

d. Winter Concert, Thursday 12/19.

Any items that need to be shared can be done before the concert. Lisa can speak about donations again and share where we are in the process.

Next Meeting

Tuesday, January 21st, 6:00pm

Any concerns that need to be shared with families can be discussed prior to the beginning of the Winter Concert.

With no further business to discuss, the meeting was adjourned at 7:05 p.m.

JC/bb